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Susan C. Real, Executive Director
Susan H. Redman, Deputy Director

ECIAAA MARCH 17, 2021 CORPORATE BOARD MEETING

GoToMeeting

March 17, 2021

Call to Order - Chairperson Doug Harlan called the meeting to order at 9:32 a.m.

Roll Call – Susan Real called roll for Secretary Harley Bennet (excused absence). Members present: Diane Cousert, Kathy Munday, Margaret Messer, Mary Liz Wright, LuAnn Armantrout, Karen Donovan, Ronald Black, Marilyn Morrow, Mindy Morgan, Doug Harlan, Beth Bray Knecht and Ruth Ann Lipic, Ex Officio. Excused: Harley Bennet, Melinda Wright and Stephen Melega. Absent: Nancy Derby. Staff: Susan C. Real, Executive Director, and Susan H. Redman, CFO/Deputy Director. Guest: Phyllis Roate, Illinois Department on Aging. A quorum was declared.

Minutes of the ECIAAA Corporate Board Emergency Executive Committee Meeting – February 3, 2021. ECIAAA called an emergency meeting of the Executive Committee to take action to appoint a Treasurer due to the untimely death of Dennis Madix, DeWitt County representative and Treasurer. Minutes were presented to the Board. **Action:** Minutes stand approved as mailed.

Minutes of the ECIAAA Advisory Council – March 3, 2021. Minutes presented to the Board. **Action:** Correction made to eliminate the second citation of Emily Dobson, Piatt County reported as excused. Minutes stand approved as corrected.

Treasurers Report. Susan Redman welcomed Kathy Munday, Champaign County, on her approved nomination to the Corporate Board and emergency appointment as Treasurer (contained in the February 3, 2021 Emergency Executive Committee Meeting Minutes). Susan

Counties Served: Champaign, Clark, Coles, Cumberland, DeWitt, Douglas, Edgar, Ford, Iroquois, Livingston, Macon, McLean, Moultrie, Piatt, Shelby, Vermilion



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The East Central Illinois Area Agency on Aging does not discriminate in admission to programs or treatment of employment in programs or activities in compliance with appropriate State and Federal Statutes. If you feel you have been discriminated against, you have a right to file a complaint with the Illinois Department on Aging. For information, call the IDoA Senior HelpLine 1-800-252-8966 (Voice and TTY), or contact the Area Agency's Civil Rights Coordinator at 1-800-888-4456.

Funded by Older Americans Act and General Revenue through the Illinois Department on Aging

Redman presented the Treasurers report as summarized:

Rule of Thumb 37.5% Expenditures

Internal operation expenditures are at 31%.

Revenue is requested from the Illinois Department on Aging based on funds expended for the previous month and 15 day accrued anticipation half month. Adjustments to requested fund may be due to any advance and/or payment released by the Illinois Department on Aging and not through a request by the Area Agency on Aging.

Update on General Fund Balance as of Mid-March: \$461,191. (Rounded to nearest \$).

We welcome back Kathy Munday, as our Treasurer. Kathy has eased right into the responsibilities of Treasurer. Kathy and I have had discussions about changes in processes since cycling off the Board last year. Kathy's experience and understanding of the interworking of the fiscal operations are an asset.

Cash Flow – Grant payments have been improved substantially. The new system, AMPLIFUND, a portal-based system operated by the State of Illinois, seems to be operating efficiently and timely. The system is also being used to apply for select grants.

Grant Opportunities Include:

- *Consolidated Appropriations Act – Home Delivered Meals \$437,000

- *COVID Vaccine Assistance – \$84,360

- *COVID Vaccine Assistance -Transportation \$53,957.

- *American Relief Plan Act – These will be Older Americans Act funds that will be distributed based on Inter-funding Formula to area agencies on aging nationwide. Recent information states 4-6 weeks is anticipated for the funds to be received at the State-level.

Human Resources – No Executive Session will be necessary today. All annual reviews have been completed. Merit compensation will be discussed at the Joint Committee Meeting, convened in April 2021.

Remote work continues for most staff and will until CDC, Public Health guidance indicate otherwise.

OLD BUSINESS.

FY 2021 County Conversations – Recommendations for Improvement in Service Delivery Summary Report by County – Objective II.

Susan Real presented a summary of the recommendations. Highlights include:

ECIAAA Conducted twelve (12) County Conversations from January 19, 2021 through February 2, 2021. Total Attendees: 216.

Purpose of the County Conversations:

Objective I: Service providers given the opportunity to report on performance outcomes for the four (4) core services – Coordinated Points of Entry/Senior information Services; Caregiver Advisory Services; Nutrition Services and Legal Services.

Objective II: Obtain input from participants how ECIAAA can improve OAA service delivery.

Objective III: Serve as an advocacy platform to inform lawmakers how vital these programs are to their constituents, and funding must be preserved and increased.

Recommendations for improvement:

Coordinated Points of Entry/Senior Information Services

1. Service Providers and participants support the current SIS/CPoE Service Program Design as originally implemented by ECIAAA in FY 2011, which was continued in subsequent ECIAAA Request for Proposals (RFP) cycles including the ECIAAA RFP cycle for FY 2019 – FY 2021.
Increased federal and state funding is needed to respond to the increased demand for services.
2. Participants reported the need for additional funding for Options Counseling services to respond to the increased demand for services.
3. Participants reported the need for additional Flexible Senior Services (AKA gap filling services) to respond to the increased demand in services.
4. Participants reported the need to support older adults register for the COVID-19 vaccine appointments and provide transportation to obtain the vaccine.
5. Participants reported the need for a consistent technology fund to purchase tablets/iPads, and smart phones, and improved internet connectivity access for older adults.
6. Participants reported the need to add friendly caller programs and other reducing social isolation programming to the menu of services offered by Coordinated Points of Entry/Senior Information Services.
7. Participants reported SHIP Counselors provide many important services that are not available online or through IDOA's Senior Helpline.
8. Participants reported that individuals with disabilities continue to be a large portion of the SIS customer base. Continue shifting resources from SIS to SHAP and Options Counseling to address the demand for services.
9. Ethnic diversity is increasing in all communities – ECIAAA needs to ensure services are targeting diverse groups.

Caregiver Advisory Services

1. Participants reported that caregivers appreciate the Flexible Senior Services (AKA) gap filling services and Alzheimer’s Disease and Related Dementias Gap Filling Services implemented by ECIAAAA.
2. Participants reported the continued need to offer online support groups and online Evidence-Based Healthy Aging classes, such as Chronic Disease Self-Management Programs, Diabetes Self-Management Programs, Matter of Balance, Savvy Caregiver and Stress Busting programs.
3. Participants reported challenges in conducting virtual caregiver support services due to spotty internet connectivity. Reported the need for more resources to support access to technology. Reported that many caregivers respond well to virtual programming, such as support groups, due to not having to find substitute care for the care recipients.
4. Participants reported the need to better promote Caregiver Advisory Services for family/informal caregivers and grandparents/relatives raising grandchildren/children in rural areas.
5. Participants reported the need for increased funding for the ECIAAAA-funded Caregiver Advisory Program in counties experiencing ever increasing demand.

Nutrition Services

1. Service Providers and participants reported no recommendations for changes to the current service delivery design for Nutrition Services as originally implemented by ECIAAAA in FY 2015, which was continued in subsequent ECIAAAA Request for Proposals (RFP) cycles including the ECIAAAA RFP cycle for FY 2019 – FY 2021.
2. Participants reported the pressing need to reinstate congregate nutrition sites once it is safe for older adults, post COVID-19 pandemic.
3. Service providers and participants reported that the nutritional needs of rural elders must be met.
4. Participants reported that post COVID-19 pandemic, more attention needs to be given to increasing nutrition participation in Livingston County.
5. Participants reported that due to the pandemic, the demand for home delivered meals has increased (ECIAAAA area-wide by 70% during FY 2020) and funding must be increased to sustain services to address this increased demand.

Legal Services

1. Service Providers and participants support the current Legal Assistance for Older Adults Service Program Design as originally implemented by ECIAAAA that has been established in subsequent ECIAAAA Request for Proposals (RFP) cycles, including the ECIAAAA RFP cycle for FY 2019 – FY 2021.
2. Participants reported the need to reach homebound older adults needing legal assistance.
3. Legal Service providers reported the consideration to cover lawsuit filing fees.
4. Participants reported the need to better promote services to older adults needing legal assistance.

5. Participants reported the need to increase funding to legal assistance providers to meet the demand for legal services for older adults.

NEW BUSINESS.

FY 2021 – FY 2023 ECIAAA Strategic Plan. Susan Real presented the plans to launch the strategic planning process beginning the summer of FY 2021. Joseph Sample, Sample Consulting Services, has been interviewed to guide ECIAAA during the process. A proposal will be submitted for Corporate Board approval in April, 2021.

ECIAAA's Response to COVID-19 in PSA 05. Susan Real reviewed the Executive Director's Report dated February 19, 2021 which outlines Illinois IDOA funding to support registration and transportation efforts to assist older adults access the COVID-19 vaccine in east central Illinois.

ADVOCACY UPDATE.

1. Executive Director's Letter dated February 25, 2021. Susan Real reviewed the Governor's proposed Illinois Aging Budget for SFY 2022. Final appropriations will be determined by the Illinois General Assembly by May 31, 2021. Susan Real reported that she will present testimony, on behalf of the Illinois Association of Area Agencies on Aging & ECIAAA, to the Illinois Senate Appropriations Committee on March 24, 2021, and the Illinois House Appropriations Committee on April 2, 2021. Items of note:
 - a. Increase of \$11.3 M for home delivered meals to meet the demand created by the pandemic.
 - b. \$1 M sustained funding for Reducing Social Isolation programming.
 - c. \$1 M sustained funding for Alzheimer's Disease and Related Dementia programming.
 - d. \$2.4 M to help OAA-funded programs address the increase in minimum wage.
2. American Rescue Plan Act– COVID-19 Relief Package passed by Congress on March 11, 2021. Susan Real highlighted how Older Americans Act programs will benefit from the relief package:
 - a. \$460 M additional funding for Title III-B Support Services.
 - b. \$750 M additional funding for Congregate and Home Delivered Meal Nutrition.
 - c. \$44 M additional funding for Evidence-Based Health Promotions and Disease Prevention programs.
 - d. \$145 M additional funding for National Family Caregiver Support Program (Title III-E programs).
 - e. \$10 M additional funding for Title VII Long-Term Care Ombudsman Program.

UPCOMING MEETINGS:

- April 21, 2021 – Corporate Board Join Meeting of the Executive, Finance, and Personnel Committees (webinar) beginning at 9:30 a.m.
- May 19, 2021 – 9:30 a.m. – 12:00 noon – Corporate Board Meeting (webinar).

August 4, 2021 – 9:30 a.m.– 1:00 p.m. – Programs & Services Committee Meeting – tentative in-person meeting at ECIAAA – lunch provided.

August 18, 2021 – 9:30 a.m. – 12:00 p.m. Corporate Board Meeting (webinar)

September 15, 2021 – 10:00 – 3:00 – Annual Meeting & Annual Luncheon – Tentative – ISU Alumni Center, 1101. North Main Street, Normal, IL.

Meeting adjourned by Doug Harlan, Chair at 12:05 p.m.

Minutes prepared by Susan C. Real, Executive Director