

East Central Illinois Area Agency on Aging
**FY 2020 - PLANNING & PROGRAM DEPARTMENT CALENDAR
FISCAL & PROGRAM REPORTING DUE DATES**

October 4, 2019	September FY 2019 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m. FY 2019 4 th Quarter Fiscal Reports <ul style="list-style-type: none">Enter in Fiscal Tracker from Oct 1st to Oct 10th by 4:00 p.m.
October 10, 2019	FY 2019 4 th Quarter ACORN client data entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m. FY 2019 4 th Quarter Program Reports <ul style="list-style-type: none">upload to ECIAAA provider portal by 4:00 p.m. September FY 2019 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
November 5, 2019	September Supplemental #1 FY 2019 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
November 6, 2019	October FY 2020 Monthly Expense Reports Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
November 8, 2019	FY 2019 Final Fiscal Reports Enter in Fiscal Tracker from Nov 1 st to Nov 8 th by 4:00 p.m.
November 12, 2019	October FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
December 5, 2019	November FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
December 10, 2019	November FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
January 6, 2020	December FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
January 10, 2020	FY 2020 1 st Quarter Fiscal Reports <ul style="list-style-type: none">Enter in ACORN Fiscal from Jan 1st to Jan 10th by 4:00 p.m. FY 2020 1 st Quarter Program Reports <ul style="list-style-type: none">upload to ECIAAA provider portal by 4:00 p.m. December FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
February 5, 2020	January FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
February 10, 2020	January FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.

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March 5, 2020	February FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
March 10, 2020	February FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
April 6, 2020	March FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
April 10, 2020	FY 2020 2nd Quarter Fiscal Reports <ul style="list-style-type: none">Enter in ACORN Fiscal from Apr 1st to Apr 10th by 4:00 p.m. FY 2020 2 nd Quarter Program Reports <ul style="list-style-type: none">upload to ECIAAAA provider portal by 4:00 p.m. March FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
May 5, 2020	April FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
May 11, 2020	April FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
June 5, 2020	May FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
June 10, 2020	May FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
June 30, 2020	*** <u>SIS/CPoE, Caregiver Advisors & Nutrition Providers</u> – SHAP and all GRF sources including Options Counseling and any Minimum Wage Support as well as State supported Gap Filling must be fully expended***
July 6, 2020	June FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
July 10, 2020	FY 2020 3 rd Quarter Fiscal Reports <ul style="list-style-type: none">Enter in ACORN Fiscal from Jul 1st to Jul 10th by 4:00 p.m. FY 2020 3 rd Quarter Program Reports <ul style="list-style-type: none">upload to ECIAAAA provider portal by 4:00 p.m. June FY 2020 Client Data Entry <ul style="list-style-type: none">Enter in ACORN by 4:00 p.m.
August 5, 2020	July FY 2020 Monthly Expense Reports <ul style="list-style-type: none">Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.

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August 10, 2020	July FY 2020 Client Data Entry <ul style="list-style-type: none">▪ Enter in ACORN by 4:00 p.m.
September 4, 2020	August FY 2020 Monthly Expense Reports <ul style="list-style-type: none">▪ Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
September 10, 2020	August FY 2020 Client Data Entry <ul style="list-style-type: none">▪ Enter in ACORN by 4:00 p.m.
October 5, 2020	September FY 2020 Monthly Expense Reports <ul style="list-style-type: none">▪ Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
October 9, 2020	FY 2020 4 th Quarter Fiscal Reports <ul style="list-style-type: none">▪ Enter in ACORN Fiscal from Oct 1st to Oct 9th by 4:00 p.m. FY 2020 4 th Quarter Program Reports <ul style="list-style-type: none">▪ upload to ECIAAA provider portal by 4:00 p.m. September FY 2020 Client Data Entry <ul style="list-style-type: none">▪ Enter in ACORN by 4:00 p.m.
November 5, 2020	September Supplemental #1 FY 2020 Monthly Expense Reports <ul style="list-style-type: none">▪ Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m. October FY 2021 Monthly Expense Reports <ul style="list-style-type: none">▪ Email reports to monthlyexpenditures@eciaaa.org by 12:00 p.m.
November 10, 2020	FY 2020 Final Fiscal Reports <ul style="list-style-type: none">▪ Enter in ACORN Fiscal from Nov 1st to Nov 10th by 4:00 p.m.